

MINUTES OF PRE-PROPOSAL MEETING

Assignment	Wave Energy Feasibility Assessment for four Caribbean Countries and one French Overseas Territory (Work Package 1: Technical & Investment)
Programme	Technical Support & Assistance to Euroclima LAC and the Caribbean Green Deal Programmes (INTPA/2022/EA-RP/0006)
Date	Wednesday, 07 October 2026
Time	2:00–3:30 p.m., Barbados time (AST, UTC–4)
Venue	Online, Microsoft Teams
Meeting ID	213 043 569 695 111
Passcode	f3DT9om6
Convened by	Caribbean Centre for Renewable Energy and Energy Efficiency (CCREEE)

1. Participants

CCREEE/UNDP representatives:

1. Fakiha Rasheed - Procurement Specialist
2. Nikita Kunar – Project Analyst
3. Omar Marzouk – Programme Specialist

Prospective bidders/representatives:

- QED Naval Limited (United Kingdom): Jeremy Smith, Managing Director.
- Baird & Associates (Barbados/Canada): Matthew Armstrong, Coastal Engineer.
- Fugro: Greg Murphy (Market Lead, Climate and Nature, Americas);
- Fugro: Susana Dias (Market Proposal Manager);
- Fugro: Katherine Dalton (Project Delivery);
- Fugro: Valrie Grant (Caribbean Lead, Climate & Nature).
- Wavepiston A/S (Denmark): Anders Nash.
- Kurt Delpeche
- Antoine Briand
- James Clarke
- Cabral Barriteau-Foster

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2. Proceedings and overview of the assignment

The pre-proposal meeting commenced with formal introductions of the representatives of the Caribbean Centre for Renewable Energy and Energy Efficiency (CCREEE)/UNDP, followed by brief introductions from the representatives of interested consulting firms. Participants were also invited to share their respective firms' names, countries of origin, and relevant experience through the meeting chat.

The Request for Proposal (RFP), including the Terms of Reference (TOR), was subsequently presented and discussed to provide prospective bidders with a clear understanding of the assignment's objectives, scope of work, expected deliverables, eligibility and qualification requirements, technical evaluation criteria, and proposal submission procedures.

The session also provided an opportunity for interested firms to seek clarification on technical, operational, financial, and procurement-related matters to facilitate the preparation of comprehensive, competitive, and responsive proposals.

Particular emphasis was placed on the following key aspects of the assignment and procurement process:

1. **Geographical Coverage:** The assignment covers four Caribbean countries, namely Antigua and Barbuda, Barbados, Grenada, and Saint Vincent and the Grenadines, together with the French Overseas Territory of Saint Barthélemy. It was highlighted that the award of the scope relating to Saint Barthélemy remains conditional upon the formalization of the relevant Memorandum of Understanding (MoU) between CCREEE and the administration of Saint Barthélemy, as well as the conclusion of the applicable grant agreement between the European Union and CCREEE, as specified in the TOR.
2. **Scope and Duration of the Assignment:** The consultancy constitutes Work Package 1 (WP1), focusing on the technical and investment feasibility assessment of wave energy potential across the participating jurisdictions. The assignment is envisaged to be completed over sixteen (16) months, including a mandatory twelve (12)-month in-situ oceanographic data collection programme. This will be complemented by desk-based assessments, bathymetric and geotechnical surveys, and other technical investigations necessary to establish the viability of potential wave energy developments.
3. **In-Situ Data Collection and Marine Surveys:** The TOR requires the deployment of a minimum of two (2) directional wave buoys and one (1) Acoustic Doppler Current Profiler (ADCP) per participating jurisdiction, representing a total minimum requirement of ten (10) wave buoys and five (5) ADCPs. The assignment also includes bathymetric and geotechnical surveys at identified priority development sites. The twelve-month monitoring period is an essential requirement to capture seasonal variability and support investment-grade resource characterization.
4. **Technical Assessment and Expected Deliverables:** The consultancy encompasses wave energy resource assessment and mapping, technology suitability analysis, hurricane survivability assessment, identification and screening of potential development sites, preliminary engineering

design, grid integration analysis, economic and financial feasibility, investment prospects assessment, and technical and financial risk evaluation. The assignment will culminate in evidence-based, jurisdiction-specific feasibility findings and go/no-go recommendations to guide future investment decisions.

5. **Financial Proposal and Cost Considerations:** Prospective bidders were advised to ensure that their financial proposals adequately reflect the complete scope of services, including professional inputs, equipment mobilization and deployment, vessel arrangements, field surveys, equipment maintenance, retrieval, travel, and other associated operational expenses. The four-country base assignment and the incremental scope relating to Saint Barthélemy should be clearly distinguishable in the financial proposal, taking into account the conditional nature of the latter. Equipment, vessel, survey, and mobilization costs should be separately itemized in the detailed financial schedules.
6. **Eligibility, Qualification, and Technical Evaluation Requirements:** Bidders were briefed on the eligibility and qualification criteria, relevant institutional experience, proposed technical methodology, personnel requirements, and technical evaluation framework outlined in the solicitation documents. Particular attention was drawn to the multidisciplinary nature of the assignment and the need for prospective consultants to demonstrate the technical expertise, operational capacity, and relevant experience required to undertake the complete scope of work. Bidders were also reminded of the applicable eligibility and sanctions-related requirements under the procurement process.
7. **Proposal Submission and Official Communication:** Bidders were advised to prepare their technical and financial proposals in accordance with the instructions and prescribed requirements of the solicitation documents. It was reiterated that proposals must be submitted electronically through the designated email address, procurement@ccreee.org, in accordance with the applicable submission instructions and deadline. Prospective bidders were encouraged to submit their proposals sufficiently in advance to avoid any last-minute technical difficulties. Any subsequent clarification, amendment, or communication concerning the solicitation shall be conveyed through the official procurement communication channels.
8. **Clarifications and Authoritative Record of the Meeting:** Participants were informed that the officially issued Minutes of Meeting (MoM), together with any formal clarification or amendment subsequently communicated by CCREEE, would constitute the authoritative written record of the responses to queries raised during the session. Bidders were therefore advised to rely on the officially issued written clarifications when preparing their proposals, particularly where verbal responses provided during the meeting may require further internal consultation, confirmation, or refinement.

Following the presentation of the assignment and procurement requirements, the floor was opened for questions and clarifications from prospective bidders. A number of technical, operational, financial, and procedural queries were raised during the meeting, including through the online chat facility. These



queries have been consolidated and are presented in the following section, together with the corresponding clarifications and responses for the information and guidance of all interested bidders.

3.1 Identification of study areas

Question: Are areas of interest already identified in each jurisdiction? Will CCREEE provide maps of the sites?

CCREEE Response: The TOR envisages desk-based screening and a subsequent multi-criteria selection of candidate and priority sites, with stakeholder involvement. It does not furnish a fixed site map for tender pricing.

3.2 Survey numbers, dimensions and depths

Question: For pricing, what minimum/maximum areas, site sizes and depths should bidders assume? The TOR refers to 10–15 bathymetric survey sites.

CCREEE Response: ToR §2.5 requires MBES bathymetric surveys at 2–3 priority sites per participating jurisdiction, resulting in a minimum of 10 sites and a maximum of 15 sites across the five participating jurisdictions, with seabed mapping at ≤ 2 m resolution.

For comparability of financial proposals, bidders are requested to provide a unit cost based on survey area (e.g. cost per km²), together with indicative costing for representative water-depth conditions relevant to the wave energy technologies considered, with reference to IEC TS 62600-100/101, consistent with the technical specifications and methodology set out in the ToR.

The costing should identify the assumed survey area, water-depth range, survey coverage, resolution, vessel and mobilisation requirements, and other key assumptions. Bidders are requested to clearly and transparently state the assumptions and costing methodology applied in developing their rates. Bidders are also requested to provide the corresponding cost for one site and the total cost for the minimum 10-site and maximum 15-site requirements. Final site locations, dimensions and depths will be confirmed through the site-selection and survey process.

3.3 Timetable and field mobilization

Question: What is the project timeline, and when are surveys likely to be undertaken? What is the anticipated award/inception date in light of prior funding assurances?

CCREEE Response: The contractual execution period is 16 months from award, including 12 months of in-situ monitoring. An equipment deployment plan is required at inception.

3.4 Consortium / JV participation

Question: Are consortia expected to cover all objectives, and how should partners' roles be treated?

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CCREEE Response: Yes, participation through a Consortium or Joint Venture (JV) is permitted under this RFP. Interested consulting firms may collaborate with other firms to collectively provide the multidisciplinary expertise, relevant experience, and technical capabilities required to undertake the assignment.

In accordance with Section IX, “Subcontracting / Consortium Arrangements,” of the TOR, the proposal must clearly identify all JV partners and subcontractors, including their respective roles, responsibilities, and scope of services.

For the purpose of assessing mandatory eligibility and qualification requirements, only the qualifications, experience, and technical capacity of the bidding firm or JV partners shall be considered. The qualifications and experience of subcontractors shall not be counted towards meeting these requirements. Accordingly, the bidding firm or JV partners must collectively satisfy all mandatory qualification criteria stipulated in the TOR.

All JV partners shall be jointly and severally liable for the satisfactory performance and completion of the assignment. Subcontracting shall be permitted up to a maximum of 25% of the total assignment value; however, the bidding firm or JV shall remain fully responsible for the performance, quality, and timely completion of all subcontracted activities.

3.5 Budget indication

Question: Is a ballpark budget or budget ceiling available?

CCREEE Response:: No indicative budget or budget ceiling is provided. Bidders are responsible for preparing a realistic, comprehensive, and competitive financial proposal that adequately accounts for all costs associated with the successful execution of the assignment. The proposal must include an itemized cost breakdown covering all deliverables, activities, personnel, travel, logistics, and any other associated expenses necessary to fulfil the requirements outlined in the TOR.

3.6 Weather downtime

Question: How should weather-related delays and associated fieldwork expenses be treated?

CCREEE Response: The TOR requires HSE, hurricane preparedness and contingency arrangements within equipment planning, but does not prescribe a weather-delay compensation mechanism.

3.7 Ownership of instrumentation

Question: Who will own wave buoys, ADCPs and other monitoring equipment at completion?

CCREEE Response: The consulting firm shall be responsible for arranging and acquiring access to all necessary monitoring equipment, including wave buoys, ADCPs, and associated instrumentation, for the duration of the assignment. For clarity, the term acquiring refers to securing the use of the required equipment, whether through rental, leasing, or deployment of equipment already owned by the consulting firm, with the corresponding usage costs incorporated into its financial proposal.

The assignment does not require the purchase of equipment on behalf of CCREEE or the transfer of ownership of physical instrumentation upon completion. Accordingly, ownership shall remain with the respective equipment

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owner, and the consulting firm shall be responsible for the deployment, operation, maintenance, and retrieval of all equipment in accordance with Section 2 of the TOR, In-Situ Data Collection Programme.

All data collected, associated reports, and prescribed technical deliverables shall be submitted to CCREEE in accordance with the TOR requirements.

3.8 Permits, customs and government support

Question: What support will CCREEE or participating governments give in obtaining marine permits, survey approvals and customs clearances?

CCREEE Response: CCREEE, in coordination with the relevant government authorities and designated focal points in the participating jurisdictions, will facilitate the necessary permits, approvals, and customs clearance processes, wherever applicable and within their respective mandates. Such facilitation may include providing official letters of introduction or support, establishing contact with relevant government departments and maritime authorities, and assisting with coordination to facilitate the timely processing of necessary authorizations.

However, the consulting firm shall remain responsible for identifying, applying for, and securing the required permits and clearances, as well as making the necessary logistical arrangements for equipment mobilization, deployment, operation, and retrieval, in accordance with Sections 1 and 2.1 of the TOR. Bidders are therefore advised to make appropriate provisions in their technical and financial proposals for these requirements. CCREEE's facilitation shall not constitute a guarantee of approval or exemption from applicable regulatory procedures, fees, or statutory requirements.

3.9 Investment-grade standards

Question: Which minimum standards and uncertainty thresholds define an investment-grade wave resource assessment?

CCREEE Response: TOR refers to IEC TS 62600-101/100, 12-month validated in-situ datasets. For Phase A, the selected firm is expected to draw on relevant technical and industry expertise to identify and prioritise candidate sites based on the wave resource, site characteristics, constraints and the suitability of the resource for relevant market technologies. The prioritized sites will inform the Phase B in-situ assessments, where the wave resource can be validated in greater detail and its technical and commercial potential assessed.

As detailed in Section 5.1, 'Multi-Criteria Site Selection,' site prioritization is to consider technical, environmental, social, regulatory and economic criteria and apply MCDA with stakeholder-validated weights.

Quantified uncertainty bounds and an investment-grade characterization, should be established and justified by the selected firm through its assessment methodology, drawing on applicable standards, industry practice and relevant financial-sector requirements, in accordance with the financial and investment analysis required under

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the ToR and informed by relevant IRENA methodologies. Therefore, the ToR does not provide no single numerical uncertainty threshold pass/fail criterion.

3.10 Training arrangements

Question: How many CCREEE country focal points will be trained in remote monitoring, and will delivery be virtual, office-based or field-based?

CCREEE Response: The ToR requires the selected firm to train CCREEE-designated country focal points in remote monitoring procedures 2.2 and, under the Knowledge Transfer Requirements, to train CCREEE-designated focal points in monitoring procedures for in-situ equipment during deployment.

the ToR does not specify the number of focal points to be trained or prescribe a particular training modality or location. The firm should therefore propose the appropriate training arrangements in consideration of the equipment deployment, remote monitoring and field-mission requirements.

3.11 Caribbean/local participation

Question: Is there mandatory Caribbean participation or an additional evaluation preference?

CCREEE Response: The participation of Caribbean nationals and locally based professionals is highly encouraged, particularly to promote regional capacity development, facilitate knowledge transfer, and strengthen local expertise in marine renewable energy. However, such participation does not carry any additional weightage or preferential scoring in the technical evaluation. All proposals will be assessed strictly against the established qualification requirements and technical evaluation criteria specified in the RFP and TOR.

Bidders are therefore encouraged to consider the inclusion of suitably qualified Caribbean professionals in their proposed teams, while ensuring that the overall team composition meets the technical expertise and experience requirements of the assignment.

3.12 Available legacy datasets

Question: Which offshore-wind/oceanographic and country datasets will be shared at inception? Can metadata be inspected before proposals are due?

CCREEE Response: Under the “Inception and Methodology Refinement” section of the ToR, the selected firm will review the available background materials, including the pre-assessment deliverables such as country context briefs and stakeholder consultation summaries, as well as CCREEE-provided offshore wind and oceanographic datasets and studies.

Firms are encouraged to use publicly available datasets, studies and reports to inform and strengthen their proposals. Relevant CCREEE- and country-held background materials, datasets and studies required to undertake the assignment will be provided to the successful firm following selection, as

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these materials may be subject to data-sharing, intellectual property, confidentiality, licensing and access arrangements.

No definitive pre-bid dataset or metadata inventory is provided for inspection at this stage.

3.13 Partner agencies

Question: Which institutions are the partner agencies across the five jurisdictions?

CCREEE Response: CCREEE will serve as the primary coordinating institution for the assignment and will facilitate engagement with the relevant government ministries, national focal points, utilities, grid operators, maritime authorities, port authorities, and other concerned stakeholders across the five participating jurisdictions. In accordance with Section 1, “Inception and Methodology Refinement,” of the TOR, the consulting firm will be required to engage with relevant national institutions and stakeholders as part of the inception process and subsequent technical assessments.

The specific institutions and designated focal points in each jurisdiction will be identified and confirmed during the inception phase, in consultation with the respective governments and relevant authorities. CCREEE will facilitate the necessary introductions and institutional coordination, wherever applicable, to support effective stakeholder engagement and timely implementation of the assignment. Bidders are therefore advised to make appropriate provisions for stakeholder consultations and inter-agency coordination in their proposed methodology and work plan.

3.14 Wave-energy experience

Question: Must relevant qualifying experience be a complete wave-energy feasibility study, or can broader marine/ocean-energy assignments including wave-energy components qualify?

CCREEE Response: As stipulated in the TOR, consulting firms are required to demonstrate relevant experience in wave-energy feasibility assessments, in addition to having at least ten (10) years of experience in the broader ocean/marine energy sector. Experience gained through broader marine or ocean-energy assignments that included substantive wave-energy assessment components may also be considered, provided that such experience is relevant to the objectives, technical requirements, and scope of the present assignment. The relevance and adequacy of the submitted experience will be assessed against the mandatory qualification requirements and technical evaluation criteria specified in the RFP and TOR.

3.15 Three references across consortium members

Question: May the three similar assignments be pooled between consortium/JV members, and must each reference match the entire TOR?

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CCREEE Response: The TOR requires bidders to demonstrate relevant experience through at least three (3) successfully completed assignments of a similar nature and scope, supported by appropriate documentary evidence and client references. In the case of a Consortium or Joint Venture (JV), the relevant experience of participating member firms may be presented collectively to demonstrate their combined technical expertise and capacity to undertake the assignment. Bidders should clearly identify the member firm responsible for each referenced assignment, its specific role, the scope of services performed, and the corresponding deliverables. All references and supporting documentation will be assessed for relevance, adequacy, and compliance with the eligibility and technical evaluation criteria stipulated in the RFP and TOR.

3.16 Request for deadline extension

Question: Can the proposal deadline be extended by one month to allow preparation of a comprehensive offer?

CCREEE Response: CCREEE acknowledges the request from multiple prospective bidders for an extension of the proposal submission deadline, considering the technical complexity, multidisciplinary nature, and extensive scope of the assignment, including the coordination arrangements required for specialized equipment, marine surveys, and field operations across the participating jurisdictions.

In consideration of these requirements and to facilitate wider participation and the submission of comprehensive and competitive proposals, CCREEE has agreed to extend the proposal **submission deadline to 02 November 2026, no later than 5:00 PM Barbados local time (Atlantic Standard Time, UTC-4).** Accordingly, all interested bidders are advised to submit their complete technical and financial proposals by the revised deadline, in accordance with the submission instructions and requirements stipulated in the RFP. All other terms and conditions of the solicitation shall remain unchanged unless otherwise communicated through an official amendment or clarification issued by CCREEE.

3.17 Evaluation and selection process

Question: Will selection proceed from proposals to shortlisting, interviews and negotiations?

CCREEE Response: The evaluation and selection process will be conducted in stages, in accordance with the RFP and the prescribed evaluation criteria. Initially, all proposals will undergo a preliminary assessment of the mandatory eligibility and qualification requirements on a Pass/Fail basis. Only firms meeting these requirements will proceed to the technical evaluation.

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Technical proposals will be evaluated against a maximum score of 700 points, covering the firm's experience, proposed methodology and implementation approach, and qualifications of key personnel. Bidders must obtain a minimum of 70% (490 out of 700 points) to qualify for financial evaluation. The financial proposals of technically qualified bidders will then be evaluated, followed by a combined assessment based on 80% technical and 20% financial weightage. The selection will be based on the highest combined score, subject to applicable due diligence, clarifications, and any necessary negotiations. Interviews are not a mandatory stage of the evaluation process but may be conducted if deemed necessary by CCREEE.

3.18 GIS platform and editable deliverables

Question: May bidders propose an open, transferable GIS/QGIS screening and decision-support platform in addition to required datasets and reports?

CCREEE Response: TOR requires GIS-compatible datasets, source/editable model files, GIS databases, metadata and knowledge transfer. QGIS proficiency is recognised. Outputs should, where practicable, be provided in interoperable formats to support their use across different systems and applications and allow participating countries flexibility in accessing and applying the data according to their available technology and capacity.

The TOR does not prescribe a specific GIS/QGIS screening and decision-support platform. Bidders may propose such a solution for consideration; however, its suitability and potential adoption will be assessed with CCREEE and relevant stakeholders during the inception phase following selection of the consultant.

3.19 Saint Barthélemy pricing and award timing

Question: Will the Saint Barthélemy component be awarded with the four countries or separately, and should additional mobilization/demobilization be priced?

CCREEE Response: As specified in the TOR, the scope of work relating to Saint Barthélemy is conditional upon the signing and formalization of the Memorandum of Understanding (MoU) between CCREEE and the administration of Saint Barthélemy, as well as the conclusion of the relevant grant agreement between the European Union and CCREEE. Bidders are required to submit financial proposals clearly distinguishing between the base assignment covering the four Caribbean countries and the costs associated with Saint Barthélemy. The latter should include all applicable costs, including additional equipment deployment, mobilization and demobilization, marine surveys, travel, logistics, and other operational expenses necessary to undertake the assignment in that territory.

The inclusion of Saint Barthélemy in the solicitation does not constitute a commitment by CCREEE to award that component. Its award and commencement will depend on the fulfillment of the aforementioned conditions and may therefore take place separately from the four-country assignment. Bidders are advised to price the Saint Barthélemy component independently to ensure transparency and facilitate its separate consideration and award, if and when the necessary agreements are finalized. Any subsequent decision regarding the award and implementation schedule will be formally communicated by CCREEE.

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3.20 Key expert CV format and length

Question: Is there a prescribed format for key expert CVs, and is there a maximum page limit?

CCREEE Response: Bidders are required to submit CVs for all proposed key experts in accordance with the Technical Proposal requirements of the RFP. Each CV should clearly demonstrate the expert's educational qualifications, professional experience, relevant assignments, technical competencies, and proposed role in the assignment. Where no specific CV template or page limit is prescribed in the solicitation documents, bidders may use a consistent professional format, ensuring that the information provided is sufficiently detailed to facilitate evaluation against the stated criteria.

3.21 Assignment of multiple key expert positions

Question: May one key expert fulfill two core positions, such as GIS Analyst and Risk Analyst, provided that the qualifications and experience requirements for both positions are satisfied?

CCREEE Response: Each key expert position specified in the TOR must be filled by a separate, suitably qualified individual. The same individual cannot be proposed for multiple key expert positions, even if they meet the qualification and experience requirements for both roles. This requirement is intended to ensure dedicated expertise, adequate personnel availability, and effective implementation of the assignment.

3.22 Eligibility for subsequent work packages and procurements

Question: Would participation in WP1 make a firm or its consortium partners ineligible for WP2 or subsequent procurement opportunities relating to technology supply or project development?

CCREEE Response: Participation in Work Package 1 (WP1) does not, by itself, establish eligibility or entitlement to participate in subsequent work packages or procurement opportunities. Any future procurement shall be governed by its respective solicitation documents, eligibility requirements, and applicable conflict-of-interest provisions.

3.23 Participation of wave energy technology developers and conflict of interest

Question: Can a firm developing or holding rights to a wave energy converter technology participate as a lead firm or consortium member if the technology assessment under Task 4 is conducted independently, with appropriate information barriers?

CCREEE Response: Participation shall be subject to the eligibility and conflict-of-interest provisions of the RFP. Given that the assignment includes an independent assessment of wave energy technologies, bidders must disclose any commercial interests, intellectual property rights, or affiliations that could influence the objectivity of the assessment.

3.24 Maximum permissible subcontracting

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Question: Is there a maximum percentage or share of the assignment that may be subcontracted?

CCREEE Response: Subcontracting is permitted up to a maximum of 25% of the total assignment value. Bidders must clearly identify all proposed subcontractors, their respective roles, responsibilities, and scope of services in the technical proposal. The lead consulting firm shall remain fully responsible for the overall management, coordination, quality, and satisfactory completion of the assignment, including all subcontracted activities.

3.25 Consortium agreement and liability arrangements

Question: Is a letter of intent or teaming agreement acceptable at proposal submission, with a formal consortium agreement to be executed upon award? Will consortium members be jointly and severally liable?

CCREEE Response: Bidders proposing to participate through a Consortium or Joint Venture (JV) must clearly identify all participating entities, their respective roles and responsibilities, and the proposed contractual arrangements. A duly signed letter of intent or teaming agreement may be considered at the proposal submission stage, subject to the RFP requirements. The successful consortium may be required to formalize its arrangements before contract execution.

3.26 Subcontractor Experience and Mandatory Qualifications

Question: Can the experience, technical and financial capacity of named subcontractors count towards the mandatory qualification requirements?

CCREEE Response: Only the qualifications, relevant experience, technical and financial capacity of the bidding firm or Joint Venture (JV) partners shall be considered for assessing compliance with the mandatory qualification requirements. The experience and qualifications of subcontractors shall not be counted towards meeting these requirements. Subcontractors may be engaged for specialized services; however, the bidding firm or JV must independently satisfy all mandatory qualification criteria.

3.27 Currency of Proposal

Question: What is the currency of proposal?

CCREEE Response: All financial proposals shall be prepared and submitted in United States Dollars (USD). Bidders must ensure that all quoted rates, itemized cost breakdowns, deliverable-based prices, and the total lump-sum proposal amount are expressed in USD to ensure consistency and comparability during financial evaluation.

Please also note the following;

Joint Venture (JV) Partners: All members of a Joint Venture (JV) shall be jointly and severally liable for the satisfactory performance and completion of the entire assignment, including compliance with all

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contractual obligations. The JV shall designate a lead partner authorized to represent and act on behalf of all JV members in all contractual and administrative matters with CCREEE.

Subcontractors: Subcontractors may be engaged to undertake specific components of the assignment, subject to the maximum permissible subcontracting limit of 25% of the total assignment value. However, the JV shall remain fully responsible and accountable for the performance, quality, and timely completion of all subcontracted activities. Engagement of subcontractors shall not relieve the JV or its members of any contractual obligations or liabilities towards CCREEE.

Meeting ended with vote of thanks to and from the CCREEE Representatives.

Issued by: Caribbean Centre for Renewable Energy and Energy Efficiency (CCREEE)

Issued on: 09-October-2026

Encl: Eligibility, Qualification and Technical Evaluation Criteria

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